

New Feature Releases and Enhancements Q4 (2022-23)



In the quarter - January, February, and March 2023, the greytHR beehive buzzed to ensure our customers get a notch higher user experience. Let's dive into all the updates that our bees have in store for customers this quarter. Each update is accompanied by related help resources too!

Module: Core HR

1. Enhancement: Detect duplicate Aadhaar number in Add Employee form (Mar)

greytHR is now equipped to **avoid duplicating** Aadhaar card numbers in the customer's greytHR database. [Read more.](#)

Who can experience the feature: All India customers

Help Docs:

- Knowledge base: [🔗 Add new employee](#)

2. Enhancement: Collect additional documents during employee onboarding (Mar)

greytHR introduces a new option to collect additional documents which were unavailable by default in the employee onboarding (EOB) form at the time of an employee's joining. Users can **customize the list of documents, add instructions, and send the requirements** in the greytHR EOB form to the employees. [Read more.](#)

Who can experience the feature: All customers

Help Docs:

- Knowledge base: [🔗 Configure and initiate employee onboarding](#)
- FAQs: [🔗 Employee Onboarding – greytHR Help Desk](#)
- Video: [📺 Creating Document Types for Employees](#)

3. Enhancement: Displayed the reportee count under each manager on the Organization Chart page (Jan)

On the Organization Chart page, admins can now view the **number of reportees** under each manager.

Help Docs:

- Knowledge base: [🔗 View your organization's employee structure](#)
- FAQs: [🔗 Search results – greytHR Help Desk](#)
- Video: [📺 Viewing Organization's Hierarchy \(Organization chart\)](#)






Module: Leave and Attendance

4. Enhancement: Apply for attendance permissions on behalf of employees (Mar)

The new Permissions page in the greytHR helps admins and managers to apply for **attendance permissions on behalf of an employee**. The option is handy when an employee requires admins or managers to apply for permission on their behalf. Moreover, admins can also apply for permissions that get **approved automatically** without review. [Read more](#).

Who can experience the feature: All customers excluding freemium

Help Docs:

- Knowledge base:
 -  [Apply permission for an employee](#)
 -  [Apply for permission on behalf of your team member](#)
 -  [Configure access rights for the Permission module](#)
- FAQs:
 - Admin -  [Permissions - Admin – greytHR Help Desk](#)
 - ESS -  [Permissions - Manager & Employee – greytHR Help Desk](#)

5. New: Shift Roster or Shift Override? You now have a chance to customize Shift options! (Jan)

When an admin changes shifts in the Shift Roster and Shift Override pages, the application considers the Shift Override page changes automatically. With the release, admins now have the ability to **customize** the shift option. Admins can now direct the application to **consider the changes** on the Shift Roster page. [Read more](#).

Who can experience the feature: All customers excluding Freemium customers

Help Docs:

- Knowledge base: [🔗 Configure shift precedence](#)
- FAQs: [🔗 Search results – greytHR Help Desk](#)
- Video: [📺 Shift Override Changelog](#)

6. New: Shift Override feature is even more flexible now! (Jan)

The improved Shift Override feature **enables managers** to change their team's schedules, giving them more control. The added flexibility makes it easier for admins to delegate & managers to plan their team's shifts to ensure they are properly staffed at all times. [Read more.](#)

Who can experience the feature: All customers excluding Freemium customers

Help Docs:

- FAQs: [🔗 Search results – greytHR Help Desk](#)
- Video: [📺 Shift Override Changelog](#)
- Knowledge base: [🔗 Override shift of team members](#)

7 New: Managers can request letters on behalf of their employees (Jan)

Many employees may not have access to their employee self-service portal or smartphones to access their documents. One example of such employees is blue-collar employees. Managers can now **request** as well as **withdraw** the letters as per team members' requirements.

Help Docs:

- Knowledge base: [🔗 Request letter on behalf of team member](#)
- FAQs: [🔗 Search results – greytHR Help Desk](#)

Module: Payroll 💰

8. New: Introducing a secure & centralized Hub for exchange of Payroll Data (Mar)

greytHR's new module, **DataShare Hub**, acts as a *central hub* where PSPs and their customers can share files seamlessly. Now enjoy hassle-free communication with better transparency and well-organized files. [Read more.](#)

Who can experience the feature: Payroll Service Provider (PSP)

Help Docs:

- Knowledge base: [🔗 DataShare Hub](#)
- FAQs: [🔗 Search results – greytHR Help Desk](#)
- Videos:
 - [📺 Creating Category List Using DataShare Hub](#)
 - [📺 Reviewing Input Files Using DataShare Hub](#)
 - [📺 Uploading Output Files Using DataShare Hub](#)
 - [📺 Uploading and Downloading Files Using DataShare Hub](#)

9. Statutory: Karnataka Professional Tax (PT) updates for FY 2023-24 (Mar)

As per the announcement by the Karnataka government, there is a revision in the **Professional Tax (PT) Slab** with effect from **1st April 2023**. The changes apply to all professionals working in **Karnataka** state. [Read more.](#)

Who can experience the feature: All India customers

Help Docs:

- Knowledge base:
 - View/update professional tax slabs - [View/Update professional tax slabs](#)
 - Map professional tax locations - [Map professional tax location](#)
- FAQs: [What are revised Professional Tax rates in Karnataka?](#)

10. Statutory: greytHR is updated with the Budget Changes for FY 2023-24 (Mar)

greytHR is equipped with the latest budget changes effective from **1st April 2023**. The new updates will reflect automatically in greytHR. [Read more](#).

Who can experience the feature: All India customers

Help Docs:

- Knowledge base:
 - Budget Changes - [Budget change for 2023-24](#)
 - View Income Tax Slabs - [View income tax slabs](#)
- FAQs: [Budget Changes for FY 2023-24 – greytHR Help Desk](#)
- Videos:
 - Admin - [Budget Changes 2023 - 24](#)
 - ESS - [IT Declarations for Employees\(New ESS\)](#)

11. Enhancement: Added the 'Add this as a Bank Transfer Type' checkbox on the Payroll Repository page (Jan)

On the **Payroll Repository** page, there is now the **Add this as a Bank Transfer Type** checkbox added against each component. When the admin selects the checkbox, the component is mapped to the PayNow module.

Help Docs:

- FAQs: [🔗 How can the admin map the CTC value with the CTC items components?](#)

Module: Mobile Application ▣

12. New: Highly secure login with a mobile app is here (Mar)

With our new update, employees can sign in to the greyHR mobile app more securely. We now have a third-party identity integration option. Users can configure third-party redirection links from which employees can log in. [Read more.](#)

Who can experience the feature: India and Middle East customers

Help Docs:

- Knowledge base: [🔗 Configure identity provider feature](#)
- FAQs: [🔗 greyHR Mobile Application – greyHR Help Desk](#)
- Video: [📺 Configuring Identity Provider in Mobile App](#)

13. New: Managers can override attendance of team members with mobile app (Feb)

Up till now, managers could override teammates' attendance easily using our web portal. With the new feature in the ESS mobile app, managers can **override team members' attendance using the mobile app** as well. [Read more](#).

Who can experience the feature: India and Middle East customers

Help Docs:

- Knowledge base: [🔗 Override your team member's attendance](#)
- FAQs: [🔗 greytHR Mobile Application – greytHR Help Desk](#)

Module: Integrations

14. New: HSBC PayNow (Feb)

With the PayNow feature, users can ensure the **safety of their employees' sensitive salary information**. The feature saves time in downloading the information manually/uploading payment instruction files to different banks. HSBC bank has recently joined hands with us under the same feature. The integration is a simple and efficient way to pay employees' salaries without hassle. [Read more](#).

Who can experience the feature: All customers

Help Docs:

- Knowledge base: [🔗 greytHR PayNow with HSBC](#)
- FAQs: [🔗 Integrations with greytHR – greytHR Help Desk](#)
- Video: [📺 greytHR PayNow - HSBC](#)

Module: AI-Powered Chatbot

15. Enhancement: Bella steps up a notch to resolve queries! (Jan)

greytHR reveals the **improved Bella Chatbot!** The chatbot now provides a **list of topics**. The list of topics helps the admins and employees to be more precise while asking questions. Precision helps the user to get accurate results. [Read more](#).

Who can experience the feature: All customers

Help Docs:

- Knowledge base:
 - Admins - [Chat with greytHR Bella](#)
 - Employees - [Solve problems and queries instantly](#)
- FAQs:
 - Admins - [greytHR Bella – greytHR Help Desk](#)
 - Employees - [What is Bella ESS chatbot?](#)
- Video: [How to Chat with Bella](#)

Module: Reports

16. Enhancement: Introducing the ESS Resignation Details category in Query Builder! (Feb)

There is a new category available in the Reports section, "ESS Resignation Details". Using the new category, the admins can now generate reports on employees' resignation applications generated using the ESS portal. [Read more](#).

Who can experience the feature: India and Middle East customers

Help Docs:

- Knowledge base: [🔗 Create custom report using query builder](#)
- FAQs: [🔗 How can admin generate custom reports using query builder?](#)
- Video: [📺 Generate Standard & Custom Reports\(Query Builder\)](#)

17. Enhancement: Added the Export to Excel option on the Organization Chart page (Jan)

The **Organization Chart** page is enhanced with the **Export to Excel** option. With this enhancement, admins can now export the Organization Chart in Excel format as per their requirements.

Help Docs:

- Knowledge base: [🔗 View your organization's employee structure](#)
- FAQs: [🔗 Can admin download the organization chart?](#)
- Video: [📺 Viewing Organization's Hierarchy \(Organization chart\)](#)

18. Enhancement: Added additional fields in the Basic Information category on the Query Builder page (Jan)

There is now an additional field to collect the manager's name under the **Basic Information** category on the **Query Builder** page. The admins can now generate the resignation report with the employee's **manager's name**.

Help Docs:

- Knowledge base: [🔗 Create custom report using query builder](#)
- FAQs: [🔗 Search results – greytHR Help Desk](#)
- Video: [📺 Generating Standard & Custom Reports\(Query Builder\)](#)

19. Enhancement: Added the number of LOP days in the Audit Log Report (Jan)

In the Audit Log Report on the **Reports** page, there is additional information available. The admins can now use the audit log report to collect the data on the number of LOP days for employees.

Help Docs:

- Knowledge base: [🏠 Reports](#)
- FAQs: [🏠 greytHR Reports – greytHR Help Desk](#)
- Video: [🏠 Query Builder - Generate standard and custom reports](#)



See all the greytHR updates in action. Learn more and achieve more with our **free user guides**.

- Know a feature in and out in our Knowledge base/User manual for [Admin](#) and [ESS](#).
- Resolve your queries in our [FAQs](#).
- Learn visually in [videos](#).

Visit [greytHR Help](#), our one-stop solution for all documentation related to greytHR.

Your feedback and comments are valuable to us. Please take a moment to share your thoughts in the [feedback form](#).

- Product content team
greytHR